

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools  
Administration Center

Regular Meeting  
August 23, 2021

1. **ROLL CALL**

Notice of this meeting was given in accordance with the provisions of Policy BDDA of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mrs. Czech, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
Absent: Mrs. DeLuca

2. **CALL TO ORDER**

3. **OPENING CEREMONIES**

A. Pledge of Allegiance.

4. **INFORMATIONAL ITEMS**

District Goals – Mike Cook, Superintendent shared his goals as well as district goals for the 2021-22 school year. Materials from the Administrative retreat were shared.

5. **REVIEW OF OPEN QUESTIONS**

None.

6. **COMMENTS FROM THE PUBLIC**

None.

7. **APPROVAL OF THE AGENDA**

**21-153** Mrs. Miller moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approves the agenda.

Yes: Mrs. Czech, Mrs. Jensen, Mrs. Miller

No: None.

Abstain: Mrs. Lopez

Absent: Mrs. DeLuca

Motion Carried: 3-0

8. **TREASURER'S BUSINESS**

**A. REPORTS**

Five Year Forecast Review – Mike Barnhart, Treasurer presented an updated forecast and spoke about the impact of federal Covid funding and the Fair School Funding Plan.

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**B. BOARD MINUTES**

- 21-154** Mrs. Miller moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve Minutes from the following agenda(s):

**Regular Meeting – August 9, 2021**

Yes: Mrs. Czech, Mrs. Jensen, Mrs. Miller

No: None.

Abstain: Mrs. Lopez

Absent: Mrs. DeLuca

Motion Carried: 3-0

**C. DELEGATE/ALTERNATE TO CAPITAL CONFERENCE**

- 21-155** Mrs. Lopez moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education elect Mrs. Pat Czech as delegate and Mrs. Sandy Jensen as alternate to attend the OSBA Conference in November 2021.

Yes: Mrs. Czech, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Absent: Mrs. DeLuca

Motion Carried: 4-0

**D. PARENT TRANSPORTATION PAYMENT IN LIEU**

- 21-156** Mrs. Lopez moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the following PARENT TRANSPORTATION PAYMENT IN LIEU

**WHEREAS** this Board does determine that the students listed below are legally entitled to transportation; and

**WHEREAS** the State Board of Education approved alternatives to Board owned buses are not reasonable available; now, therefore

**BE IT RESOLVED** that this Board of Education does approve “payment in lieu” contracts for the following students, payable to the parent or guardian.

Parent / Guardian	Student	Grade	School
Barbara Griffith	Michael Griffith	11	St. Ignatius High School
Barbara Griffith	David Griffith	10	St. Ignatius High School

Yes: Mrs. Czech, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Absent: Mrs. DeLuca

Motion Carried: 4-0

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9. **SUPERINTENDENT'S BUSINESS**

A. **REPORTS**

B. **PERSONNEL**

**RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS**

21-157 Mrs. Miller moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve Items 1-4 as listed.

**RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS**

1. It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:
  - a. **Jessica Jackson**, BHS/BMS server resigning August 20, 2021, to accept another position in the district.

**CERTIFIED**

2. It is recommended that the Sheffield-Sheffield Lake Board of Education award the following certified personnel a **1 YEAR LIMITED CONTRACT** at the appropriate salary schedule rate as per the Master Agreement effective at the commencement of the 2021-22 school year.
  - a. **Amelia Lingruen**, Title I Tutor, BA, Step 0, effective August 25, 2021.
  - b. **Jennifer Martynowski**, BMS Art Teacher (.75), BA, Step 4, effective August 20, 2021.

**CLASSIFIED**

3. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.
  - a. **Kevin Agostin**, Classified Substitute, effective August 25, 2021.
  - b. **Elaina Hamel**, Substitute Bus Driver, effective August 24, 2021.
  - c. **Brenna Kelley**, Classified Substitute, effective August 24, 2021.
  - d. **Joshua Taylor**, Classified Substitute, effective August 24, 2021.
  - e. **Leah Wright**, BIS SSP Paraprofessional/Monitor, Step 1, 181 days plus contracted holidays. 2.5 hrs./day, effective August 30, 2021.
  - f. **Nicole Yonkof**, BIS SSP Paraprofessional/Monitor, Step 1, 181 days plus contracted holidays. 2.5 hrs./day, effective August 30, 2021.

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**SUPPLEMENTAL**

4. It is recommended that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel contingent upon successful completion of all payroll requirements and current certifications.
  - a. **Hannah Sours**, BHS Assistant Girls Soccer Coach, Class IV, Step 0, effective August 24, 2021.

Yes: Mrs. Czech, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Absent: Mrs. DeLuca

Motion Carried: 4-0

**C. OTHER**

- 21-158** Mrs. Czech moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the attached **LORAIN COUNTY ALCOHOL AND DRUG ABUSE SERVICE (LCADA) PROPOSAL**, which provides alcohol and drug prevention services to the Sheffield-Sheffield Lake schools for the 2021-22 school year.

Yes: Mrs. Czech, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Absent: Mrs. DeLuca

Motion Carried: 4-0

- 21-159** Mrs. Jensen moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the **COLLEGE NOW GREATER CLEVELAND MEMORANDUM OF UNDERSTANDING** which provides career advising, financial aid counseling, and scholarship and retention services as per the attached.

Yes: Mrs. Czech, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Absent: Mrs. DeLuca

Motion Carried: 4-0

- 21-160** Mrs. Miller moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education amend the **FAMILY ENGAGEMENT SPECIALIST JOB DESCRIPTION** as per the attached.

Yes: Mrs. Czech, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Absent: Mrs. DeLuca

Motion Carried: 4-0

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- 21-161** Mrs. Lopez moved seconded by Pat Czech that the Sheffield-Sheffield Lake Board of Education approve the SPECIAL EDUCATION SETTLEMENT as per the attached.

Yes: Mrs. Czech, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Absent: Mrs. DeLuca

Motion Carried: 4-0

**10.** STANDING COMMITTEE REPORT

1. Joint Vocational School – Sandy Jensen  
School begins this week and students will be masked.
2. Athletic Counsel – Lisa Miller  
The football team won. Soccer is doing well. Volleyball has started their scrimmages.
3. Legislative Liaison – Amy DeLuca  
No report.
4. Endowment Fund – Pat Czech  
Meetings will be held on the second Tuesday of the month at 6:00 PM. Pat also stated that the teachers liked the multiple application dates.
5. S.A.L.T. – Sheila Lopez  
The Forestlawn ELC and Brookside Intermediate school were having their open houses today.
6. Finance Committee – Sheila Lopez  
No report.

**11.** ADJOURNMENT

- 21-162** Mrs. Miller moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education adjourns.

**Time: 6:35 PM**

Yes: Mrs. Czech, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Absent: Mrs. DeLuca

Motion Carried: 4-0



Michael T. Barnhart, Treasurer

  
Mrs. Pat Czech, President

The next meeting will be on September 13, 2021, at 5:30 PM at The Administration Center.

